



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group

Name of organisation	BROAD HINTON YOUTH GROUP.		
Contact name	RICHARD KING.		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	YOUTH CLUB FOR 10-16 YEAR OLD CHILDREN.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	THE OBJECT OF THE BROAD HINTON YOUTH GROUP IS TO ENCOURAGE YOUNG PEOPLE IN THE VILLAGE TO DEVELOP THEIR MENTAL AND PHYSICAL CAPACITIES THROUGH LEISURE TIME ACTIVITIES SO THAT THEY LEARN TO CONTRIBUTE TO SOCIETY AS MATURE INDIVIDUALS.		
In which community area does your project take place? (Please give name - see section 3)	BROAD HINTON - EXTENDING TO WINTERBURNNE BASSETT AND UFFCOTT, BERWICK BASSETT AND WINTERBURNNE MONKTON.		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date ONGOING.	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	BROAD HINTON VILLAGE HALL.
When will your project take place?	FRIDAY EVENINGS 7.00 - 9.00.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	WE WERE ORIGINALLY APPROACHED BY JENNY BOWLEY OF WILTSHIRE COUNTY COUNCIL YOUTH ACTION AFTER SHE HAD SPOKEN TO LOCAL CHILDREN DURING THE EVENINGS. THE PROJECT WILL BENEFIT THE LOCAL COMMUNITY BY PROVIDING A FOCAL POINT FOR YOUNG PEOPLE TO MEET AND INTERACT, ESPECIALLY DURING THE WINTER. WE PLAN TO MAKE THE YOUTH GROUP BOTH FUN AND EDUCATIONAL WITH A WIDE VARIETY OF ACTIVITIES PROVIDED TO SUIT ALL AGES.
How many people will benefit from your project?	WE ANTICIPATE 20+ CHILDREN PLUS PARENTS
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	MARLBOROUGH AREA BOARD IS A FORMAL PART OF WILTSHIRE COUNTY COUNCIL THAT TRIES TO FIND SOLUTIONS TO LOCAL ISSUES. ONE SUCH ISSUE IS THE PROVISION OF FACILITIES FOR YOUNG PEOPLE - WE AIM TO DO THIS WITH THE YOUTH GROUP
Any other information about your project. (Limited to a 1000 characters)	
<p>THE VOLUNTEERS WHO ARE WORKING TO SET UP A YOUTH GROUP IN BROAD HINTON ARE BOTH COMMITTED AND HIGHLY MOTIVATED INDIVIDUALS. IT IS OUR INTENTION TO START SMALL BUT DEVELOP THE ACTIVITIES OF THE ORGANISATION TO INCLUDE STREET ART, POTTERY AND PLANNED TRIPS TO BOTH LEISURE AND EDUCATIONAL FACILITIES. WE HAVE MANY IDEAS AS TO HOW WE WILL OBTAIN AND RAISE FUNDING, MANY OF WHICH WILL INTEGRATE THE YOUTH GROUP INTO LOCAL COMMUNITY EVENTS.</p>	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

THESE ARE INITIAL FIGURES, WE HAVE HAD A GREAT NUMBER OF OFFERS TO HELP AND ANTICIPATE A BIG INCREASE IN ALL AREAS.

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

FUND RAISING ACTIVITIES, SOME COSTS TO BE PAID BY MEMBERS IN THE FORM OF A WEEKLY ENTRANCE FEE.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

WE CONSIDER THAT REGULAR ATTENDANCE AT THE YOUTH GROUP AND THE CONTINUED SUPPORT OF BOTH PARENTS AND PEOPLE IN THE VILLAGE WILL DEMONSTRATE THAT THE PROJECT HAS MADE A DIFFERENCE AND ALSO MEET THE LOCAL NEED.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
YOUTH WORKERS	£ 7350-00			
FIRST YEAR HIRE	£ 570-00	Own fundraising/reserves	P	£ 500-00
INSURANCE	£ 90-00			£
CRB CHECKS FOR VOLUNTEERS	£ 200-00	Parish/town council	P	£ 200-00
ADMIN COSTS - PAPER/INK/POST.	£ 75-00	WILL PAY FOR CRB CHECKS		£
INITIAL PUBLICITY	£ 75-00	Trusts/foundations		£
EQUIPMENT - TV.	£ 350-00			£
EQUIPMENT - NINTENDO WII	£ 118-00	In kind VOLUNTEERS TIME		£
EQUIPMENT - BASKETBALL HOOP	£ 100-00	2 HOURS/WEEK X 3 MONTHS =		£
EQUIPMENT - DVD PLAYER	£ 70-00	52 HOURS OR 7 DAYS		£ 350-00
EQUIPMENT - 2ND HAND TABLE FOOT.	£ 100-00	AT £ 50 / DAY.		
EQUIPMENT - SOFA / SEATBAGS	£ 150-00	Other		£
Total Project Expenditure	£ 2218-00	Total Project Income		£ 1050-00

Total project income B	£ 1050-00
Total project expenditure A	£ 2218-00
Project shortfall A - B	£ 1168-00.
Grant sought from Wiltshire Council Area Board	£ 1109-00 (50% OF EXPENDITURE. WE WILL RAISE REMAINDER)

Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the name of the organisations' bank account e.g. Chippenham Scouts

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) *N/A* or granted (date) *N/A*.
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: *RICHARD KING.*

Date:

Position in organisation: *SECRETARY.*

21/10/12.

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

